

**Triveni Turbine Limited**

**CIN:** L29110UP1995PLC041834

**Registered office:** A-44 Hosiery Complex, Phase II Extension, Noida-201 305, Uttar Pradesh

**Corporate office:** 8th Floor, Express Trade Towers, Plot No.15-16, Sector 16A,

Noida- 201 301, Uttar Pradesh

**Website:** www.triveniturbines.com, **E-mail:** shares.ttl@trivenigroup.com,

**Phone:** +91 120 4308000

Dear Shareholder(s),

**Subject: Deduction of tax at source on Final Dividend pay-out for the financial year ended on March 31, 2024.**

The Board of Directors has recommended a Final Dividend of Rs.1.30/per share of face value of Re.1 each for the year ended on March 31, 2024 which is in addition to Interim Dividend (Rs.1.30/ per share) and Special Dividend (Re 1.00/ per share) declared earlier by the Board of Directors for the FY 2023-24.

The Final Dividend, will be paid to those Shareholders whose name will appear in the Register of Members of the Company or in the records of Depositories as Beneficial Owners of the shares as on Record Date i.e. Friday, September 6, 2024.

Shareholders are requested to note that as per the revised provisions of the Income Tax Act, 1961, dividends paid or distributed by a company shall be taxable in the hands of the shareholders. The Company shall therefore deduct tax at source (‘TDS’) (at the applicable rates) at the time of payment of dividend. The withholding tax rate will vary depending on the residential status of the shareholder(s) and subject to verification of documents, uploaded by the shareholder(s) in this regard at einward.alankit.com or emailed to ttltds@alankit.com .

**Shareholder(s) is / are requested to upload all documents at the aforesaid link only.**

Further, shareholders are requested to note the below:

1. Record date for the purpose of reckoning the list of shareholders entitled to receive aforesaid Dividend is Friday, September 6, 2024, which is also the Cut-off date for Shareholders to upload their necessary tax declarations on the above link. The Company shall not consider any declarations received post the cut-off date.
2. For resident shareholders, tax shall be deducted from the payment of dividend if the Dividend amount exceeds Rs. 5,000/- in a financial year.
3. Shareholders should submit fresh declarations for the Final Equity Dividend even if he/she/it has already submitted Form 15G/15H to the Company earlier.
4. Shareholders intending to receive the TDS certificates in the name of the beneficial owners should communicate details of the same before the Cut-off date by providing a declaration containing such particulars as prescribed under Rule 37BA of the Income Tax Rules 1962 (“Rules”) [**Refer Annexure A**].

The below mentioned communication provides a brief of the applicable TDS provisions for Resident and Non-Resident shareholder(s) categories.

**Resident Shareholder:**

|  |  |  |
| --- | --- | --- |
| **Particulars** | **Applicable Rate** | **Documents required (if any)** |
| With PAN | 10%\* | In case of shares held in Demat mode: Update the PAN, if not already done, with the depositories.  In case of shares held physically: Update the PAN, if not already done, with the Company’s Registrar and Transfer Agents (RTA) – M/s. Alankit Assignments Limited by sending a letter requesting correction of PAN mentioning the Company name & folio number along with the Self Attested PAN Card. |
| Without PAN/ Invalid PAN/Inoperative PAN/ In case income-tax return not filed for last one assessment year for which due date of return filing has expired\*\* | 20% | If shareholders’ PAN is not reflected or correct PAN is not updated in records of the depositories, shareholders are advised to send a letter requesting correction of PAN mentioning the Company name & folio number along with the Self Attested PAN Card to the RTA.  In case PAN is not provided/ PAN is invalid/ PAN is inoperative/ or shareholder is a Specified Person as per section 206AB of the Income Tax Act, 1961 (“the Act”), TDS will be deducted at 20%. |
| Submitting Form 15G/ Form 15H | NIL | Declaration in Form No. 15G (applicable to resident individual) / Form 15H (applicable to a resident Individual who is 60 years and older), fulfilling certain conditions. Please download Form 15G / 15H from the Income Tax website [www.incometaxindia.gov.in](http://www.incometaxindia.gov.in/) *(Please ensure to submit fresh form 15G/15H for the subject Dividend even if you have already submitted Form 15G/15H earlier.)* |
| Submitting Order under Section 197 of the Act | Rate provided in the Order | Lower/NIL withholding tax certificate obtained from tax authority. |
| Shareholders (e.g. LIC, GIC, other insurer etc.) for whom Section  194 of the Act is not applicable) | NIL | Self-declaration that it has full beneficial interest with respect to the shares owned by it along with Self attested copy of PAN card and copy of registration/incorporation certification to satisfy that the provisions of section 194 of the Act are not applicable in their case. |
| Persons Covered under Section 196 of the Act (e.g. Mutual Funds, Govt., RBI etc.) | NIL | Documentary evidence that the person is covered under said Section 196 of the Act along with self-attested copy of PAN card and registration/incorporation certificate as applicable. |
| Entities whose income is exempt under section 10 of the Act | NIL | Self-attested copy of PAN card, registration / incorporation certificate and documentary evidence establishing that the entity is an entity whose income (including subject dividend income) is exempt under the Act along with Self-declaration as per **Annexure B**. |

\*Notwithstanding the above, tax will not be deducted on payment of dividend to resident Individuals, if the aggregate Dividend amount to be paid by the Company, does not exceed Rs.5,000/- in a financial year.

\*\*The Central Board of Direct Taxes has provided a functionality for compliance check under Section 206AB of the Act and to check the status of PAN being invalid or inoperative. Accordingly, for determining TDS rate on Dividend, the Company will be using the said functionality to determine the applicability of Section 206AB of the Act and the status of PAN being invalid or inoperative.

# Non-Resident Shareholder:

|  |  |  |
| --- | --- | --- |
| **Particulars** | **Applicable Rate** | **Documents required (if any)** |
| Non-resident shareholders {including Foreign Institutional Investors (FIIs) / Foreign Portfolio Investors (FPIs)} | 20% (plus applicable surcharge and cess)  OR  Tax Treaty Rate\*\*\*  **(whichever is lower)** | Self-attested copy of certificate of registration accorded under the relevant regulations of Securities and Exchange Board of India (“SEBI”) in the case of FIIs / FPIs.  In order to avail the beneficial TDS rate as per respective Tax Treaty, following documents are required:   1. Self-attested copy of PAN, if available 2. Self-attested copy of Tax Residency Certificate (TRC) for the relevant period obtained from the tax authorities of the country of which the shareholder is a resident. 3. Electronically filed Form 10F. 4. Self-declaration as per **Annexure C**.   In case, the non-resident shareholder is a Specified Person as per section 206AB of the Act, then the tax will be deducted at source at higher rate as per provisions of section 206AB of the Act. |
| Submitting Order u/s 197 (i.e. lower or NIL withholding tax certificate) | Rate provided in the Order | Lower/NIL withholding tax certificate obtained from tax authority. |

\*\*\*The Company is not obligated to apply the beneficial Tax Treaty rates at the time of tax deduction/withholding on dividend amounts. Application of beneficial Tax Treaty Rate shall depend upon the completeness of the documents submitted by the Non-Resident shareholder and review to the satisfaction of the Company.

Shareholders holding shares under multiple accounts under different status/category (e.g., Resident and Non-Resident) and single PAN, may note that, higher of the tax as applicable to the status in which shares held under a PAN will be considered on their entire holding in different accounts.

**~Form 10F:**

In pursuance of Notification no. 03/2022 dated 16th July 2022, non-resident shareholders are required to furnish Form 10F electronically on income tax portal with their login credentials at <https://eportal.incometax.gov.in/iec/foservices/#/login>.

For non-resident shareholders who do not have a Permanent Account Number (‘PAN’) or who are not required to obtain PAN, the income tax department has, from October 1, 2023, enabled a new category for obtaining Form 10F, while registering on the Income Tax Portal. The new category is “non-residents not having a PAN and not required to have PAN”, which enables such non-residents to register on the Income Tax portal without PAN and file Form 10F electronically. The same is not applicable to non-residents who have PAN in India. Such non-residents are required to furnish Form 10F electronically using their PAN login on income tax portal only.

**Notes:**

1. Shareholders who are exempted from TDS provisions through any circular or notification may need to provide documentary evidence in relation to the same to enable the Company in applying the appropriate TDS on Dividend payment to such shareholder.
2. For the purpose of the Final Equity Dividend for the FY 2023-24, the aforesaid documents, as applicable, should be uploaded at einward.alankit.com, on or before cut-off date i.e. September 6, 2024, to enable the Company to determine the appropriate TDS / withholding tax rate that will be applicable. Any communication received after the above-mentioned Cut-off date will not be considered, for deduction of applicable tax.
3. The Company will arrange to email a soft copy of the TDS certificate to the shareholders at their registered email ID in due course, post payment of the said Dividend. Shareholders will also be able to see the credit of TDS in Form 26AS, which can be downloaded from their e-filing account at <https://www.incometax.gov.in/iec/foportal>.
4. If the tax is deducted at a higher rate in absence of receipt of or satisfactory completeness of the aforementioned details/documents by the Company before dividend processing period, the shareholder may claim an appropriate refund in the return of income filed with their respective Tax authorities. No claim shall lie against the Company for such taxes deducted.
5. In the event of any income tax demand (including interest, penalty, etc.) arising from any misrepresentation, inaccuracy or omission of information provided / to be provided by the shareholder(s), such shareholder(s) will be responsible to indemnify the Company and also, provide the Company with all information /documents and co-operation in any appellate proceedings.
6. The above communication on TDS sets out the provisions of the law in a summary only and does not purport to be a complete analysis or listing of all potential tax consequences. Shareholders should consult with their own tax advisors for the tax provisions that may be applicable to them.
7. Updating Bank Account details:

Shareholders are requested to ensure that their bank account details are updated with the Depository/ RTA, as the case may be, to enable the Company to make timely credit of dividend in their bank accounts.

1. Updating email ID:

Shareholders are requested to ensure that their latest email ID is updated with the Depository/ RTA for receiving communication from the Company.

1. SEBI vide its Master Circular No. SEBI/HO/MIRSD/ POD-1/P/CIR/2024/37 dated May 7, 2024, has mandated that, with effect from April 1, 2024, dividend to security holders who are holding securities in physical form shall be paid only through electronic mode. Such payment shall be made only after the shareholders furnish their PAN, contact details (postal address with PIN and mobile number), bank account details & specimen signature (“KYC”) and choice of Nomination. As per the aforesaid SEBI Circular, members holding securities in physical form may note that any future dividend payable against their shareholding would be withheld if their KYC and choice of Nomination are not updated with the RTA. To avoid delay in receiving dividend, members are requested to update their bank details with their Depository Participants, in case the shares are held in dematerialised mode and with RTA of the Company, in case the shares are held in physical mode.

In case of any query please reach out to us by sending an email to [shares.ttl@trivenigroup.com](mailto:shares.ttl@trivenigroup.com) or [ttltds@alankit.com](mailto:ttltds@alankit.com).

Thanking you and anticipating your kind cooperation in this regard.

Yours’ Faithfully

For **Triveni Turbine Limited**

**Pulkit Bhasin**

Company Secretary

Membership Number: A27686